



## **ELITE FC MANAGERS CODE OF CONDUCT**

As a Junior Team Manager at Elite FC, you play a vital role in fostering a safe, positive, and inclusive environment for players, parents, and volunteers. This Code of Conduct outlines the expectations and responsibilities associated with your role. By adhering to these guidelines, you contribute to the club's mission of promoting the values of respect, teamwork, and enjoyment in grassroots football.

### **1. Player Welfare**

- Prioritize the safety and well-being of every player.
- Report any safeguarding concerns to the Club's Welfare Officer immediately.

### **2. Professional Conduct**

- Act as a role model by demonstrating respect, fairness, and integrity.
- Avoid aggressive, abusive, or inappropriate language or behavior towards players, parents, match officials, or other club members.
- Refrain from making discriminatory remarks or tolerating such behavior from others.
- Promote an atmosphere of inclusivity where all players feel valued regardless of ability, background, or gender.

### **3. Communication**

- Communicate clearly, respectfully, and promptly with players, parents, and club officials.
- Use appropriate channels for all communications (e.g., official club Whatsapp groups, emails).
- Avoid sharing personal contact information with minors and ensure any communication with players under 18 involves their parents or guardians.

## **4. Training and Match Day Responsibilities**

- Arrive punctually and ensure warm-ups are well-organized, safe, and engaging.
- Abide by the club's coaching philosophy and development guidelines.
- Promote the club's match time philosophy and ensure that all players have an opportunity to develop and enjoy the game.
- Respect match officials and their decisions at all times, setting an example for players and parents.

## **5. Team Management**

- Ensure all players are registered with the club and eligible to play.
- Coordinate with the club's administration to organize fixtures and equipment.
- Keep an accurate record of any incidents during matches.
- Handle disciplinary matters in line with club policies, escalating issues when necessary.

## **6. Club Representation**

- Represent Elite FC professionally and positively at all times.
- Wear appropriate club attire during matches and events as required.
- Promote the club's values and mission to parents, players, and the wider community.

## **7. Health and Safety**

- Conduct regular risk assessments for match venues.
- Ensure all equipment is safe and appropriate for use.
- Follow emergency procedures and know the location of first aid kits and defibrillators.
- Maintain up-to-date first aid training and qualifications as required by the club.

## **8. Compliance with Club Policies**

- Adhere to all club policies, including safeguarding, equality, and anti-bullying.
- Attend required manager meetings, and CPD opportunities organized by the club.
- Familiarize yourself with and follow guidelines set by The FA and local football associations.

## **9. Parental Engagement**

- Foster positive relationships with parents and guardians, encouraging their support in a constructive manner.
- Address parental concerns respectfully and in accordance with club protocols.
- Set boundaries to ensure parents do not interfere with coaching or management decisions during training or matches.

## **10. Disciplinary Action**

Failure to adhere to this Code of Conduct may result in:

- A formal warning from the club.
- Suspension from team management duties.
- Dismissal from the club, subject to a disciplinary hearing.